

Hello,

I am James Bowe from C. B. Hall Insurance here in Charleston, WV. As a member Agency of Trusted Choice, your quote request has been referred to us. We would be glad to provide you with quotes for your tenant-occupied structure, but in order to provide you with an accurate quote, we will need to ask just a few questions. If you'd prefer to handle this by phone, please give me a call at your convenience at (304) 342-7183. I am in the office Monday-Friday 9 AM – Noon and 1:00 PM - 4:30 PM.

About You:

1. What is your Name (plus Middle Initial), Date of Birth and SSN?
2. Are you the sole owner or would you like to include other persons on this application? If so, we will need their name, contact info and personal info also.
3. What is your preferred mailing address and phone?

About the Dwelling:

1. What is the ***Original Construction Date*** of the dwelling?
2. What was the ***Date of Purchase***?
3. What was the ***Purchase Amount***?
4. How many other dwellings, including your home, do you own besides the one in this quote?
5. How many stories?
6. How many units?
7. Type of construction? (Wood Frame / Masonry / Log / Adobe / etc.)
8. Type of foundation? (Crawlspace / Basement – finished Y or N / Slab on Grade)
9. Garage? (# of car spaces / Attached / Detached)
10. Other Structures? (Storage Shed / Barn / Carport / etc.)
11. How many bathrooms (# Half / # Full)
12. How is the dwelling heated and cooled? (central / window air / floor furnace / baseboard / etc.)
13. Gas or electric?
14. What year(s) were the following last serviced? (Heating – Cooling / Plumbing / Electrical / Roof)
15. When was the roof last replaced completely?
16. Fireplace? How many? Gas or Solid fuel?
17. Deadbolt locks on exterior doors?
18. Central Station Fire or Police Alarm? Smoke Detectors? Sprinklers? Fire Extinguishers?
19. Swimming pool or trampoline?
20. Dogs or exotic pets?
21. Business or farming conducted on premises?
22. Is the structure currently tenant occupied?
23. Is there any unrepaired damage or remodeling in progress?
24. Is the structure currently insured and if yes, with whom and for how much?

I look forward to hearing from you soon.

Sincerely,

James Bowe, Customer Service Rep and Personal Lines Agent
C. B Hall Insurance Agency, Inc.